



Delaware County

RECORDS CENTER

Delaware County Records Commission
Agenda
May 27, 1992; 8:00 a.m.

- I. Approve Minutes from previous meeting
- II. Interviewing of Records Clerk Applicants
 - Ms. Janis L. Crohen
 - Ms. Bonnie Sue Howard
 - Ms. Carol J. Johnston
- III. Any further matters of discussion

Adjourn



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Minutes From the Delaware County Records Commission Meeting
of
May 27, 1992

This meeting of the Delaware County Records Commission was held at the Delaware County Records Center and was presided over by Fay Parrott, chairman.

Persons present: Fay Parrott, Kay Conklin, Betty Porter, Jon Peterson, Brian Stanfill and Chris Shaw

Ms. Porter made the motion that the minutes from the May 5, 1992, meeting be accepted; Mr. Peterson seconded the motion, motion carried.

The first order of business: The interviewing for the Records Clerk position was the purpose of the Records Commission meeting. The top three applicants were scheduled for an interview with the Records Commission as follows:

8:00 a.m.	Ms. Janis L. Crohen
8:40 a.m.	Ms. Bonnie Sue Howard
9:10 a.m.	Ms. Carol J. Johnston

Mr. Stanfill conducted the interviewing process; each Records Commission member was given the opportunity to ask questions throughout the interview. Once the interview was conducted, Ms. Shaw gave each applicant a tour of the Records Center and answered any additional questions they might have. Once the interviewing process was over, the Records Commission discussed the applicant that they felt was the stronger candidate. The Records Commission chose Ms. Janis L. Crohen. Mr. Stanfill is to contact Ms. Porter for her comments, due to the fact that she left the meeting at approximately 9:10 a.m. for another engagement.

Other business: Ms. Shaw tentatively scheduled Mr. John Stewart of the Ohio Historical Society to speak on Thursday, July 23, 1992, from 1:00 p.m. to 4:00 p.m. Each Records Commission member present OK'd the date for the seminar. Ms. Shaw is to speak with Ms. Porter to see if the date conflicted with her schedule. An open house will be the same day from 4:00 p.m. to 7:00 p.m. at the Records Center. Mr. Peterson and Ms. Shaw will begin planning the open house. The Records Commission would like to invite the press to the July 23 event.

Mr. Peterson was appointed by Attorney General Lee Fisher to the Open Government Task Force. Mr. Peterson requested Ms. Shaw's assistance with certain duties he may have as a member of the Task Force.

The next Records Commission meeting time will be announced at a later date.

Mr. Peterson made the motion that the Records Commission meeting be adjourned. Ms. Conklin seconded the motion.

The meeting was adjourned.

Chris Shaw

Chris Shaw
Records Commission Secretary