



# Delaware County Commissioners

Jeff Benton  
Barb Lewis  
Gary Merrell

County Administrator  
Ferzan M. Ahmed

Clerk to the Commissioners  
Jennifer Walraven

## RESOLUTION NO. 16-1048

### IN THE MATTER OF ESTABLISHMENT OF A GUIDELINE FOR STORAGE AT THE DELAWARE COUNTY RECORDS CENTER:

It was moved by Mr. Merrell, seconded by Mr. Benton to approve the following:

WHEREAS, Ohio Revised Code 307.01 outlines the power of the Board of County Commissioners regarding County buildings, offices and equipment; and

WHEREAS, the Delaware County Records Center has been storing county records since 1991, and other entities have inquired about the availability for storage space; and

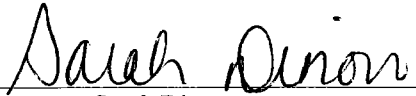
WHEREAS, in Resolution 16-01 the Delaware County Records Commission recommends that the only material to be stored at the Records Center be that material subject to the responsibility of the county government; and

NOW, THEREFORE, BE IT RESOLVED that the Delaware County Board of Commissioners hereby establishes a guideline that the Records Center shall be limited to storing material subject to the responsibility of the county government;

BE IT FURTHER RESOLVED that, upon approval of this guideline by the Delaware County Board of Commissioners, the Delaware County Records Center staff shall administer and enforce the guideline.

Vote on Motion                      Mrs. Lewis              Absent      Mr. Merrell              Aye              Mr. Benton              Aye

I, Sarah Dinovo, Assistant Clerk to the Board of Commissioners hereby certify that the foregoing is a true and correct copy of a resolution of the Board of Commissioners of Delaware County duly adopted October 17, 2016 and appearing upon the official records of the said Board.

  
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Sarah Dinovo  
Assistant Clerk to Commissioners